**VILLAGE OF STANFORD**

**206 W Main St**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Monday, May 22nd, 2023*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the President and Board of Trustees for the Village of Stanford. Meeting to start at 7:00pm.

# ROLL CALL:

Present: 4 – Acting President Lisa Adams, Trustees, Sarah Hughes, and Barney Potts.

Absent: 1- Trustee Normadee Miller

Also Present: Police Chief, Dustin Carter, Sergeant, Bill Patrick, Assistant Police Chief Dillon Hodges, Officer Mick Humer, Officer Thomas Rutherford, Officer Brian Hymer, Officer Matt Jones, Treasurer, Faith Ten Haken, Bridgette Barry, with Farnworth Group, Shirley Peek, Barb Trunnell, Susan Cameron & Sam, Mike Boitnott, Pamela Boitnott Jake Terry, Jamie Balfanz, and Chris Shook.

# SWEARING IN OF VILLAGE PRESIDENT AND NEW TRUSTEES:

Clerk Phillips sworn in Lisa Adams, as Village President, Jamie Balfanz, Jake Terry, Mike Boitnott and Barney Potts, as Village Trustees.

# APPOINTMENTS:

President Adams nominated the following appointments: Brad Bode, Water Operator, 1 year term, Faith Ten Haken, Treasurer, 1 year term, Dustin Carter, Chief of Police, expires May 31st, 2023, Bill Patrick, active 1 year term to start, June 1st, 2023, Kyle Winters, Building Inspector, 1 year term, and Megan Phillips, Clerk/Collector, 1 year term.

Trustee Hughes moved, seconded by Trustee Terry to make the following appointments Brad Bode, Water Operator, one year term, Faith Ten Haken, Treasurer, one year term, Dustin Carter, Chief of Police expires May 31st, 2023, Bill Patrick, Chief of Police, active June 1st, 2023, 1 year term, Kyle Winters, Building Inspector, 1 year term and Megan Phillips, Clerk/Collector, 1 year term.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

Chief Carter sworn in the new Chief of Police, Bill Patrick. Trustee Hughes said a few farewell words to Dustin and presented him with a picture.

# PRESENTATIONS:

None

# PUBLIC CONCERNS:

None

# MINUTES:

* The trustees reviewed the regular meeting minutes from April 20th, 2023.

Trustee Hughes moved, seconded by Trustee Terry to approve the regular meeting minutes from April 20th, 2023.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

# TREASURERS REPORT:

* Treasurer Ten Haken that all the bills are paid, and she is caught up on the deposit entries in QuickBooks.

Trustee Terry moved, seconded by Trustee Balfanz to approve the Treasurers report and account balances for April and May 2023.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

# HIRING OF NEW AUDITOR FIRM:

Treasurer Ten Haken informed the board that we received a letter from last year’s auditors, and they are no longer available to perform the yearly audit for the village. Treasurer Ten Haken called around and MCK CPAs & Advisors is willing to take us on. There are few firms left that do municipal audits, and those firms that still do this type of work charge up to $20,000 for their services.

Trustee Hughes moved, seconded by Trustee Terry to approve hiring of MCK CPAs & Advisors, not to exceed $20,000.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

# MONTHLY DISBURSAL:

Trustee Terry moved, seconded by Trustee Balfanz to approve the monthly disbursal.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

Trustee Terry moved, seconded by Trustee Balfanz to resend the motion to approve the monthly disbursal.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

Trustee Terry moved, seconded Trustee Balfanz to approve the monthly disbursal to include the final bill for the 2022 MFT program spray patch work done by Ace in the Hole.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

# SEATING OF COMMITTEE CHAIRS:

President Adams placed Mike Boitnott as water chair, Jake Terry as street chair and Jamie Balfanz as community development chair.

# COMMITTEE REPORTS:

# STREETS:

Trustee Terry reported the following:

* Trustee Boitnott worked with Farnworth on the MFT (motor fuel tax) program for 2023. Bridgette Barry with Farnworth Group presented the board with the 2023 program.

Trustee Hughes moved, seconded by Trustee Boitnott to approve the 2023 MFT program, not to exceed $55,000.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

* All agenda items tabled.

# WATER:

Trustee Boitnott reported the following to the board:

* Trustee Boitnott has been working with Bridgette from Farnworth on the red water pit refurbishing. Bridgette is putting a materials price list together for us. Tabled until more information is received.
* Hydrant flushing, tabled.
* Trustee Boitnott is also working on a tonka tank refurbishment with Bridgette with Farnsworth. Tabled at this time.
* All other agenda items tabled.

# HEALTH, BEAUTIFICATION AND WELFARE:

Trustee Miller was absent:

# COMMUNITY DEVOPELMENT:

Trustee Balfanz was reported the following:

# DRAINAGE:

Trustee Potts reported the following to the board:

* Trustee Potts discussed drainage issues on west Boundary. Culverts need to be cleaned out, and ditches need to be cut. Tabled
* All agenda items tabled.

# POLICE:

Chief Carter reported the following to the board:

* Drug Take Back Day was held Saturday, April 22nd, 2023. Officer Jones manned the event. 5 pounds of prescription drugs was taken back.
* Sergeant Patrick discussed ordinance violations. Each Officer has been assigned 40 to 50 homes that they will manage the ordinance violations for.
* Officer in training Brian Hymer is doing very well at the academy. He is scheduled to graduate June 29th, 2023.
* The consortium is still tabled. Waiting for the opinion of the Attorney General.

Trustee Hughes moved, seconded by Trustee Terry to cancel Chief Carter’s credit card.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

Trustee Hughes moved, seconded by Trustee Terry to approve a credit card for Chief Patrick with a limit of $500.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

* All other agenda items have been tabled.

# LEGAL:

Attorney Mark McGrath was absent:

* All legal tabled.

# NEW BUSINESS:

* President Adams has scheduled interviews with the two applications received.
* President Adams discussed the townwide garage service. Still putting the RFP together to send out to the trash companies.

Trustee Hughes moved, seconded by Trustee Terry to include federal voting day to Clerk Phillips holidays.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

# ADJOURNEMENT:

Trustee Hughes moved, seconded by Trustee Terry to adjourn at 8:37pm.

On roll call, the vote was:

AYES: 5-, Trustees Boitnott, Terry, Hughes, Balfanz and Potts.

NAYS: 0

ABSENT: 1-Trustee Miller

There being 5 affirmative votes the motion carried.

Recorded and prepared by Clerk, Megan Phillips.

\*\*Meeting minutes are prepared by order of the agenda, not the order of the meeting\*\*