**VILLAGE OF STANFORD**

**206 W Main St**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Thursday August 18th, 2022*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the Acting President and Board of Trustees for the Village of Stanford. Meeting to start at 7:00pm.

# ROLL CALL:

Present: 4 – Acting President Lisa Adams, Trustees Normadee Miller, Jessica Anderson, and Sarah Hughes.

Absent: 2- Trustees Barney Potts and Chris Shook

Also Present: Attorney Mark McGrath, Police Chief, Dustin Carter, Loren LaMar, Jake Terry, Jami Balfanz, Officer, Thomas Rutherford, Officer, Mick Humer, Pat Heck, and Susan Cameron.

# APPOINTMENTS:

 Trustee Hughes moved, seconded by Acting President Adams to appoint Kyle Winters as village building inspector.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

# PRESENTATIONS:

Chief Carter recognized Loren LaMar for 6 years of service for the village as a police office. Loren has been with the village since 2013 and got his start as a police office here in the village. Loren was the Assistant Police Chief for the village under Chief Ed Petrey. Loren is now employed full-time as an Illinois State University Police Officer and has recently been promoted to Corporal. Chief Carter presented Loren with a plaque.

Chief Carter also presented Susan Camron with a plaque for her generous donation to the police department. Chief Carter recently met Susan at an event. Susan is a huge supporter of law enforcement. Susan gave the officers a $300 gift card to Subway, so they all can have dinner on her. Susan also donated $5,000 to the police department. The $5,000 is to remodel and update the police garage. Susan feels honored and blessed that is in the position is she that she was able to make the donation.

# PUBLIC CONCERNS:

Pat Heck approached the board with questions about her water rate being higher because she is not annexed into the village. She would like to know the pros and cons of annexation. Attorney Mark McGrath discussed the past agreement the village board had with property owners that wished to annex into the village. Attorney McGrath discussed how the board paid to have the properties annexed and the village would rebate the property tax amount for the village tax only to the owner. Mrs. Heck is going to consider and will let Clerk Phillips know before the next meeting if she wishes to proceed.

# MINUTES:

* The trustees reviewed the regular meeting minutes from July 21st, 2022, and special meeting minutes from August 10th, 2022.

Trustee Hughes moved, seconded by Trustee Miller to approve the regular meeting minutes from July 21st, 2022, and the special meeting minutes from August 10th, 2022.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

# TREASURERS REPORT:

* Treasurer Ten Haken was absent. Clerk Phillips presented the board with the Treasurers report and account balances. Clerk Phillips reported that the auditor has been in the office working this week.

Trustee Hughes moved, seconded by Acting President Adams to approve the treasurers report, and account balances.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

#  MONTHLY DISBURSAL:

* The trustees reviewed the monthly bills.

Trustees Hughes moved, seconded by Trustee Anderson to approve the monthly bills.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

# COMMITTEE REPORTS:

# STREETS:

 Trustee Anderson reported the following:

* All street items have been tabled.

# WATER:

Acting President Adams reported the following to the board:

* Acting President Adams reported that she has had a meeting with Street Superintendent, Joe Gaither, Water Operator, Brad Bode, and Mikey Neal at the water plant to discussed updates. The water plant was built in the early 90’s and has not had any updates. The control panel is way out of date and needs updated. The water plant generator also needs updated. Water Operator, Brad Bode is working on quotes for updates.
* All other agenda items have been tabled.

# HEALTH, BEAUTIFICATION AND WELFARE:

Trustee Miller reported the following to the board:

* Trustee Miller reported trash that had not been pickup for weeks at 401 W. Carter. Trustee Miller reported that there are still quite a few houses on West Main Street that still need attention.

Chief Carter will address the problem. Chief Carter reported that the officers have had 13 ordinance violation interactions and 6 tickets issued.

* All other agenda items tabled.

# COMMUNITY DEVOPELMENT:

Trustee Shook was absent:

* All agenda items have been tabled.

# DRAINAGE:

Trustee Potts was absent:

* All agenda items have been tabled.

# POLICE:

Chief Carter reported the following to the board:

* Chief Carter discussed the audit from Illinois State Police on the police facilities in the village. One of the things was that the village does not have an Information Security Policy in place. Chief Carter has provided a policy and resolution for the policy. The board reviewed the policy and resolution.

Trustee Anderson moved, seconded by Acting President Adams to approve the Information Security Policy, and adopt resolution 02-22 a resolution adopting an information security policy for the Village of Stanford.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

* Chief Carter is scheduling another “Bike Rodeo” September 17, 2022. This time it will be held at night. This year the rodeo will start around 7pm. Allin Township Fire Department will be assisting with the event. Trustee Hughes will finalize the flyers for the event.
* Chief Carter informed the board that the new squad car has been picked up and the check for the squad car sold to Colfax has been received.
* All other agenda items have been tabled.

# LEGAL:

 Attorney Mark McGrath reported the following:

* All agenda items have been tabled.

# NEW BUSINESS:

* Trustee Hughes discussed her finding on IMPRF retirement benefits. She found out once you signup for the program the village could never get out. It’s a very expensive program, and Trustee Hughes does not feel that it would be financially responsible to lock the village into an agreement like that. Just for IMPRF to conduct a study of the cost for the village would require the village paying them $650.00. Trustee Hughes would like to pursue other options. Trustee Hughes will reach out for more quotes on the matter. Table.
* The board reviewed the formal complaint and pictures received from Jim Scott for 108 W. Stringtown Road zoning violations. A letter has been drafted to the owners of that address informing that they are violating the zoning of A-single family property by running a commercial business out of the property.

Trustee Hughes moved, seconded by Trustee Miller to approve the letter to be sent to the owners of 108 W. Stringtown Road on the zoning violations.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

* Acting President Adams reminded the Trustees that their Open-Meeting Acting training needs to be on file at the office. The online training is available again.
* Acting President discussed background checks on all village employees and trustees. There needs to be an actual policy in place for the background checks. Trustee Hughes will work on that policy. She will check with the insurance company and SHRM for the policy.

Acting President Adams moved, seconded by Trustee Anderson to create a policy for background checks.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

* Chief Carter discussed the Feasibility study for Western Mclean County Law Enforcement Consortium. The rural police chiefs in the area are concerned about the future of rural law enforcement. The training standards is going to make it hard to keep part-time police departments open. Chief Carter, along with Chief Hoop from Danvers, Chief Blair of McLean, and Lt. Lane with MCSD are interested in this study. Chief Carter has spoken with Pat McGrath on conducting the study. Chief Carter is asking for $700 for the cost to conduct the study and legal advice. The other communities and MCSD will pay $700 as well.

Acting President Adams moved, seconded by Trustee Hughes to authorize the Feasibility Study of Western McLean County Law Enforcement, not to exceed $700 and contingent on approval from other communities.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

* All other new business was tabled.

# ADJOURNEMENT:

Acting President Adams moved, seconded by Trustee Hughes to adjourn at 9:05pm.

 On roll call, the vote was:

AYES: 4- Acting President Adams, Trustees Hughes, Anderson, and Miller.

NAYS: 0

ABSENT: 2- Trustees Potts and Shook

There being 4 affirmative votes the motion carried.

Recorded and prepared by Clerk, Megan Phillips.

\*\*Meeting minutes are prepared by order of the agenda, not the order of the meeting\*\*