**VILLAGE OF STANFORD**

**100 W. BOUNDARY**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Thursday October 20th, 2016*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the Board of Trustees for the Village of Stanford, held at the Village Hall at 7:00pm.

# ROLL CALL:

Present: 7 – President John Owen, Trustees Dee Miller, Nydra Owen, Homer Smith, Jim Bridgewater, Rodney Colclasure and Jeremiah Pitcher.

Absent: 0

Also present: Police Chief Ed Petrey, Scott Eidenmiller, Attorney Mark McGrath and Steve Lamberti

# APPROVAL OF MEETING MINUTES:

The Board reviewed the regular meeting minutes dated September 15th 2016 and the special meeting minutes dated September 29th, 2016. There was a few type-o’s that needed correction.

Trustee N. Owen moved, seconded by Trustee Pitcher to approve the September 15th, 2016 regular meeting minutes and the September 29th, 2016 special meeting minutes, with type-o’s corrections.

On roll call the vote was:

All in favor: 6-, Trustees N. Owen, Pitcher, Bridgewater, Smith, Colclasure and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

# TREASURERS REPORT/ACCOUNT BALANCES/FINANCIAL REPORT:

Treasurer Eidenmiller reported the following to the Board:

* Treasurer Scott Eidenmiller reported that everything is going well. Starting the new QuickBooks has helped tremendously.

Trustee Pitcher moved, seconded by Trustee Bridgewater to accept the treasures report.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Bridgewater, Smith, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

# III: MONTHLY DISBURSAL:

* The Board reviewed the monthly disbursal and account balances.

Trustee Pitcher moved, seconded by Trustee Miller to approve the monthly disbursal, account balances and financial report.

 On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

# APPOINTMENTS:

No appointments at this time.

# PRESENTATIONS:

No presentations at this time.

# PUBLIC CONCERNS:

Steve Lamberti brought the drainage issue on Armstrong Street to the board’s attention. He says when it rains all the water from the street in flooding the yard and possibly the basement of 204 S. Armstrong. Steve believes the sidewalk is sitting lower than the street in that area. Trustee Bridgewater will look into the matter.

# COMMITTEE REPORTS:

# STREETS/FINANCIAL:

Trustee Pitcher reported the following to the Board:

* Trustee Pitcher should have the water audit report completed by the next meeting.
* Trustee Pitcher plans on working with Clerk Phillips on the building grant next week. Water grant has been completed.
* Trustee Pitcher has sent an email to DNR requesting templates for ordinances pertaining to trees. He has asked Steve Lamberti to survey the streets for the locations of power poles and lines run.
* The board reviewed the management letter provided by John Grimes CPA, for the 2017 audit.

Trustee Pitcher moved, seconded by Trustee Colclasure to approve John Grimes 2017 management audit letter.

 On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* All other agenda items tabled.

# DRAINAGE:

 Trustee Bridgewater reported the following to the Board:

* Trustee Bridgewater will look into the drainage issue on Armstrong Street, and will look around town the next time it rains for other issues.
* All other agenda items tabled.

# Water:

Trustee N. Owen reported the following to the board:

* Trustee N. Owen has met with Master’s to receive a bid for the water meter installation. Master’s would be around $40,000 to do the whole thing. It may be less if the Village handles all the scheduling on the meter installs. She is still checking with other plumbers. Two of the workers for the Village of Mackinaw has turned in applications to be meter installers. They have replaced all the meters in Heritage Lake and within the Village. Trustee N. Owen will contact them for interviews.
* Trustee N. Owen was informed that Layne Western has come to do the testing on the wells. She has not received the report for the wells yet.
* All other agenda items have been tabled.

# Health, Welfare and Beatification:

Trustee Miller reported the following to the Board:

* Trustee Miller believes we are set with winter emergency EMA supplies.

# COMMUNITY DEVELOPMENT:

Trustee Smith reported the following to the Board:

* The house on lot #5 and #9 are currently under construction. President Owen and Trustee Smith will speak to Mr. Scott on the purchase of lot #6.
* President Owen and Clerk Phillips has wrote a letter to State Representative Keith Sommers requesting assistance extending the Ameren rebates for Olympia Estates.

# POLICE:

 Trustee Coclasure and, Chief Petrey reported the following to the Board:

* Chief Petrey presented the Board with a monthly report dated: 09/15/2016 to 10/20/2016.
* Chief Petrey has put in for a grant for the video surveillance system for Village Hall/ Police Department.
* All other agenda items have been tabled.

# LEGAL:

Attorney Mark McGrath reported the following to the Board:

* The deed in escrow for 114 W. Main has been turned back over to the owner, Norman Cochran, due to the village not having an interested party to take on the building for repair and ownership. The village has tried very hard to find someone to repair the building and has been unable to do so. The village does not have the funds to repair the building.
* All other agenda items have been tabled.

# NEW BUSINESS:

* The board reviewed the HVAC maintenance contract for all of the village systems. The contract would cover all of the villages HVAC systems monthly filter changes, clean-out and preventative maintenance.

Trustee Pitcher moved, seconded by Trustee Colclasure to approve the quote for the annual HVAC maintenance contract at $125.00 per month, starting November 2016.

 On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* The board re-discussed Mike Boitnott’s taxes on his bonus check. They discussed possibly paying the taxes on the bonus, so he can receive $500.00, not the $500.00 minus the taxes.

Trustee Pitcher moved, seconded by Trustee Colclasure to approve Mike Boitnott’s taxes for this bonus as net, and pay his bonus tax for the current contract year.

On roll call the vote was:

All in favor: 6- Trustees Pitcher, Smith, Bridgewater, Colclasure, N. Owen and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion passed.

* The Board reviewed resolution 02-16 for the closed meeting minutes.

Trustee N. Owen moved, seconded by Trustee Pitcher to accept resolution 02-16 regarding the closed meeting minutes.

 On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* Allin Township Park is having their annual Halloween Parade and Weiner Roast on Sunday October 30th. They have asked the Village to pay for half of the cost for treats and food. At this time the board does not want to give any grants out.
* President Owen has proclaimed that October 31st 2016 from 5-8pm will be the village trick or treat hours.
* The board discussed the tree’s that need to be removed from 310 N. Kathleen. Some of these tress are in the power lines, need to contact Ameren to see if they would remove them. If Ameren will not remove them, we will need to receive to quotes for the removal.
* All other agenda items has been tabled.

Trustee Pitcher moved, seconded by Trustee Miller, to adjourn @8:04pm.

All in favor, AYE.

Recorded and prepared by: Megan Phillips, Clerk/Collector

\*Meeting minutes are prepared by order of the agenda, not by the order of the meeting.