**VILLAGE OF STANFORD**

**100 W. BOUNDARY**

**STANFORD, IL 61774**

*PRESIDENT AND BOARD OF TRUSTEES*

*Thursday November 17th, 2016*

*REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES*

Minutes of the Regular Board Meeting of the Board of Trustees for the Village of Stanford, held at the Village Hall at 7:00pm.

# ROLL CALL:

Present: 7 – President John Owen, Trustees Dee Miller, Nydra Owen, Homer Smith, Jim Bridgewater, Rodney Colclasure and Jeremiah Pitcher.

Absent: 0

Also present: Police Chief Ed Petrey, Scott Eidenmiller, Jim Scott, Josh Scott and T.J. Scott.

# APPROVAL OF MEETING MINUTES:

The Board reviewed the regular meeting minutes dated October 20th 2016. There were a few type-o’s that needed correction.

Trustee Pitcher moved, seconded by Trustee Smith to approve the October 20th, 2016 regular meeting minutes with type-o’s corrections.

On roll call the vote was:

All in favor: 6-, Trustees N. Owen, Pitcher, Bridgewater, Smith, Colclasure and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

# TREASURERS REPORT/ACCOUNT BALANCES/FINANCIAL REPORT:

Treasurer Eidenmiller reported the following to the Board:

* Treasurer Scott Eidenmiller reported that everything is still going well. Due to the timing this month he has not had a chance to reconcile the general fund, but he will work on it next week.

Trustee N.Owen moved, seconded by Trustee Bridgewater to accept the treasures report.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Bridgewater, Smith, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

# III: MONTHLY DISBURSAL:

* The Board reviewed the monthly disbursal and account balances.

Trustee Pitcher moved, seconded by Trustee Colclasure to approve the monthly disbursal, account balances and financial report.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

# APPOINTMENTS:

No appointments at this time.

# PRESENTATIONS:

No presentations at this time.

# PUBLIC CONCERNS:

No public concerns at this time.

# COMMITTEE REPORTS:

# STREETS/FINANCIAL:

Trustee Pitcher reported the following to the Board:

* Trustee Pitcher has spoken with Daren Cheek with DECO on the outstanding grant the village has for the new building. Mr. Cheek told Trustee Pitcher that because of the State not having a budget they quit appropriating the funds.
* Trustee Pitcher has received the sample ordinances for trees from DNR, he is reviewing the ordinances.
* Trustee Pitcher and Clerk Phillips are planning to do a complete update on the municipal code books.
* All other agenda items are tabled.

# DRAINAGE:

Trustee Bridgewater reported the following to the Board:

* Trustee Bridgewater has looked into the drainage issue on Armstrong Street. When the wells were being tested and water was being drained to the street 204 S Armstrong did flood. A lot of it had to do with the fallen leaves on the ground and 206 S Armstrong has also raised their sidewalk in the past. Trustee Bridgewater believes the sidewalk at 204 S Armstrong would need to be raised to fix the problem. If the owners of 204 S Armstrong would like to raise their sidewalk, they would have to pay for half of the cost.
* All other agenda items tabled.

\*\*Attorney Mark McGrath entered the meeting at 7:21pm. \*\*

# Water:

Trustee N. Owen reported the following to the board:

* Trustee N. Owen informed the board that no new meters have been installed this month, she will be working on interviewing installers for the meters.
* Trustee N. Owen has spoken with Mike Boitnott on the report given by Layne Western on the well testing. Well 4 is still in good working order, but well 3 will need an update summer of 2017.
* Trustee N. Owen reported that Corpro was here doing their 15 point check of the water tower. Some of the concrete has started to crack around the base of the tower, this will need repaired. A water tower specialist will need to be called to do the work. Mike Boitnott is doing some checking on this.
* Trustee N. Owen reported that the red water pit project still needs completed. Mike Boitnott will check with Early Bird to see how close they are to quit running water at a high rate before we start the project.
* The Board reviewed the ordinance relating to amending the water meter ordinance.

Trustee N. Owen moved, seconded by Trustee Pitcher to approve the amending the ordinance 05-16 relating to water meters.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* All other agenda items have been tabled.

# Health, Welfare and Beatification:

Trustee Miller reported the following to the Board:

* Trustee Miller will be handing out letters for the winter weather preparedness, to inform the residents that the community center is open during a power outage as a warming center.
* President Owen would like Trustee Miller to check into a phone tree alert system.

# COMMUNITY DEVELOPMENT:

Trustee Smith reported the following to the Board:

* All agenda items have been tabled.

# POLICE:

Trustee Coclasure and, Chief Petrey reported the following to the Board:

* Chief Petrey presented the Board with a monthly report dated10/20/2016 to 11/17/2016.
* Chief Petrey informed the board the all the towns in McLean County have been asked to make a small contribution to the McLean County Sheriff’s reserve to update and fix up their speed trailer. The contribution maybe be $30-40.
* All other agenda items have been tabled.

# LEGAL:

Attorney Mark McGrath reported the following to the Board:

* The board discuss 114 W. Main Street, the board would like to take it off the agenda at this time. The village does not own the property and does not have the money to buy or repair the property.
* 407 W Boundary- this property is in need of major repairs. The village has been mowing this property for years, because the owner has walked away. The board would like for Attorney McGrath to send the owner a letter concerning the property and its condition.

Trustee N. Owen moved, seconded by Trustee Pitcher to authorize Attorney McGrath to send a letter to Vicki Beri on her property location at 407 W. Boundary Street.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* 408 S. Division Street has not planted the tress required by the Olympia Estates subdivision covenants. The owner plans on selling the home and is moving out of the country. Attorney McGrath suggested that his office place a lien against the property for violations of the covenants.

Trustee N. Owen moved, seconded by Trustee Pitcher to authorize Attorney McGrath to send a notice of covenants violation for 408 S. Division Street.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* The board reviewed the offer to purchase lot #6 + #7 of Olympia Estates. T.J. Scott would like to purchase both lots, but only build on lot # 6. He has offered $16,500.00 for both of the lots, and does not plan to request the homestead rebate for the home. He is also willing to get the utilities hook up as soon as possible so the village can receive the rebates. The lots would have to be appraised, and the village would have to sell for the lots for 80% of the appraisal price. Mr. Scott would like to close on the lots by December 31st, for tax reasons. Attorney McGrath is concerned that the lots will appraise for over $16,500 offered, he suggested they he offer $21,500 for the lots and still get the homestead rebate. The homestead program could be update to extend to building time.

Trustee Colclasure moved, seconded by Trustee Pitcher to amend the homestead program to December 31st, 2017.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

Trustee Colclasure moved, seconded by Trustee Miller to authorize Attorney McGrath to prepare the Resolution for the sale of lot #6 +#7 of Olympia Estates for $21,500.00, authorize Attorney McGrath to prepare the contract for the sale of lots #6 + #7 of Olympia Estates with the Homestead rebate and authorize Attorney McGrath to obtain an appraisal for lot #6 + #7 of Olympia Estates from Glassy and Glassy.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* The board reviewed the quote from Campbell Construction for the interior work of the new maintenance building. This included framing work and placing the metal on the walls and ceiling. The quote was for $11,320.00.

Trustee Colclasure moved, seconded by Trustee Miller to approve the quote from Campbell Construction for interior framing and metal work on the new maintenance building.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* The board reviewed the changes to ordinance concerning nuisances. They have a concern about the way some of the section are worded and believe it needs to be changed. The board will table this matter until the next regular meeting.
* The board reviewed the tax levy ordinance.

Trustee Pitcher moved, seconded by Trustee Bridgewater to approve ordinance 06-16 for the tax levy.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

# NEW BUSINESS:

* The tree removal at 310 N. Kathleen has been tabled.
* The board discussed the HVAC system at the new maintenance building. They have decided to go with the baseboard heaters in the office area, instead of a whole HVAC system.
* The board reviewed the quote to have the hanging heaters from the old maintenance building moved to the new building. The quote was for $1565.00.

Trustee Pitcher moved, seconded by Trustee N. Owen to approve the quote for the moving the hanging heaters to the new building.

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

* The board reviewed the quotes for electrical work to be done at the new maintenance building. They received to quotes one from Anderson Electrical for $16,775.00 and from Sugar Creek Electrical for $4,410.00. The quotes both included prevailing wage.

Trustee Colclasure moved, seconded by Trustee Bridgewater to accept the quote from Sugar Creek

On roll call the vote was:

All in favor: 6- Trustees N. Owen, Smith, Bridgewater, Colclasure, Pitcher, and Miller.

NAYS: 0

ABSENT: 0

There being 6 affirmative votes the motion carried.

Trustee Pitcher moved, seconded by Trustee Bridgewater, to adjourn @9:13pm.

All in favor, AYE.

Recorded and prepared by: Megan Phillips, Clerk/Collector

\*Meeting minutes are prepared by order of the agenda, not by the order of the meeting.